

**STATE OF NORTH CAROLINA
NORTH CAROLINA DEPARTMENT OF TRANSPORTATION
PURCHASING DEPARTMENT
1 SOUTH WILMINGTON STREET, ROOM 334B
RALEIGH, NC 27601**

IMPORTANT BID ADDENDUM

February 19, 2021

THE CONTRACTOR MUST SIGN THE ADDENDUM SIGNATURE PAGE(S) AND THE ENTIRE ADDENDUM SHOULD BE RETURNED WITH THE RFP PACKAGE. PLEASE RETURN THE ENTIRE ADDENDUM, BUT FAILURE TO RETURN EXECUTED SIGNATURE PAGE OF THE ADDENDUM MAY RESULT IN DISQUALIFICATION OF RFP:

RFP Number: 54-SM-04-11979450 Service: Custodial Operations and Maint. of Rest Areas
Addendum Number: 1 Using Agency: North Carolina Department of Transportation
Purchaser: Sharon McCalop Opening Date/Time: March 24, 2021 at 2:00 PM

INSTRUCTIONS: Please adhere to the following changes on the RFP referenced above:

The following are the questions and answers referenced Request for Proposal for the Custodial Operations and Maintenance of Rest Area

1. Q: Tri County Industries has operated the Nash Rest Areas since 1995. Instead of a second attendant, we have provided 2 trainees (individuals with disabilities) and a supervisor (not paid by DOT). If we were awarded the contract again, could we substitute the 2 trainees for the second day attendant, Monday-Thursday?

A: The contract specifies the Contractor shall provide not less than one (1) person per shift. All attendants shall be paid the mandatory wage rate for attendants.

2. Please provide the monthly (or more often) Water Use Per Person reports and tally used in the calculation of the total number of visitors and water use per person.

We note that the Water Use and total visitor counts are based on data from 2018 - 2019. This data is 2 years out of date and the current usage is very important to the bidders in the preparation of their bids. Please provide more current and accurate visitor and water GPP data upon which the bidders can rely.

A: Water usage can fluctuate during the course of a year. This contract will be for the term of one year. The most recent 12-month period of a calendar or fiscal year of usage that was not affected by the pandemic is provided in the proposal. Rest area usage during calendar year 2020 declined due to the pandemic. Those figures are not representative of normal usage for these facilities. In addition, the closure of the I-95 Northampton Rest Area/Welcome Center in April of 2019 inflated the figures of the I-95 Nash Rest Area Southbound Lane for the remainder of the calendar year. The figures for fiscal year 2019 were used in lieu of the figures for calendar year 2019.

3. Please provide the Monthly Water Use by Month by side reports for the past 24 months. Please provide the total number of gallons used per month per side for the past 24 months starting February 2021.

A: Water usage can fluctuate during the course of a year. This contract will be for the term of one year. The most recent 12-month period of a calendar or fiscal year of usage that was not affected by the pandemic is provided in the proposal. Rest area usage during calendar year 2020 declined due to the pandemic. Those figures are not representative of normal usage for these facilities.

4. Q: What ranking are the Nash County I-95 rest areas in terms of utilization compared to the other NCDOT Interstate Rest Areas? I.e. # 1 Most Utilized, 2nd most, etc.

A: In fiscal year 2019 the visitation for northbound facility ranked #5 and the southbound facility ranked #10 In the state.

5. Page 15/16 Reduced Staffing. The staffing shown under the reduced staffing is not sufficient to perform the work required at these facilities with the utilization shown. As a matter of fact, the "Full" staffing does not appear to be sufficient to handle the visitor load in the busy season at these facilities and accomplish all work to be done. Please address this issue as well as what will occur if in fact, any successful bidder is unable to accomplish the desired level of performance with the pre-determined levels of staffing.

A: The staffing levels in the proposal were determined by the Department to be sufficient for the Contractor to provide the desired level of performance. The performance will be determined by the Engineer. Contract noncompliance is specified in the proposal.

6. Please provide the current staffing levels for the past 2 years per side in number of shifts per day, number of personnel per shift, any seasonal staffing and total number of manhours expended per year for the past 2 years.

A: Staffing and wages for this contract are outlined in the proposal. Bidders should estimate their cost based on the staffing in the proposal, not previous staffing, and bid accordingly.

Page 16.c. Please clarify. The contract directs bidders to pay rates on page 20. I could not locate pay rates on page 20, assuming Page 19.

A: Yes, that is correct.

7. Is the Assistant Supervisor to be paid SUPERVISOR wages for ALL hours worked, regardless as to whether they are Supervisor or Attendant?

Yes, as specified on page 16.

8. Please explain why Supervisory and Attendant hours cannot be performed on the same day unless it is for an absent attendant and max of 4 hours. From the description of the Assistant Supervisor position, it appears that the Assistant Supervisor is required to work 16 hours per week as an attendant. The contract does not specify that these hours cannot be more than 4 hours straight. Contractors are tasked to staff the contract and as any contractor that has run these types of contract can attest, shifting and substituting staff as needed is an ongoing managerial function. According to the proposal a Supervisor (or assnt) would be prevented from working as an attendant on one side and/or Supervisor on the other side on the same day.

Amend Page 16: C. Supervisors as follows:

The assistant supervisor shall work on site forty (40) hours per week, a minimum of twenty-four (24) hours as a supervisor, and sixteen (16) hours (or the remainder) as a regular staff attendant. The Contractor is required to pay the assistant supervisor mandatory wage rate (page 20) for all hours worked as an assistant supervisor and as a regular staff attendant. ~~Supervisory and attendant hours cannot be performed on the same day unless it is for an absent attendant, then no more than four (4) hours as specified below.~~ **An assistant supervisor may be allowed to work both a supervisor shift and an attendant shift on the same day but for no more than a combined twelve (12) hours during any given twenty-four (24) hour period.** The Contractor's attention is directed to time worked on a shift as an attendant; this time shall not be considered as supervisory time even if another attendant is present.

8. Why? By the same reasoning, a Supervisor (or assnt) is not allowed to work part of a shift as an attendant, up to 4 hours as allowed in the contract and then working Supervisor hours on a following shift on the same day. Why?

A: See above amendment.

9. Q: Was this service being provided by contract or in house forces. If contract, please provide the annual contract price for the past 2 years.

A: Service is being provide by contract.

This can be answered by submitting a public records request at <https://www.ncdot.gov/news/public-records/Pages/public-records-request.aspx>

10. Please provide the age of this facility. Please provide dates of any and all major upgrades or renovation projects at this facility.

A: The most recent major renovation of the service buildings was in 2008.

11. Q: How old are the Hydroteck components?

A: They were installed during the major renovation in 2008.

12. Q: What is the current pay rate for Supervisor, Assistant Supervisor and Attendants?

A: The current contract was negotiated with a Community Rehabilitation Program (CRP) under Senate Bill 519, An Act to Encourage the Purchase of Commodities and Services Offered by Blind and by Severely Disabled Persons. Such contracts do not specify mandatory wage rates.

13. Q: Who is the current contractor and how long have they had contract?

A: This can be answered by submitting a public records request at <https://www.ncdot.gov/news/public-records/Pages/public-records-request.aspx>

14. Q: What was the last bid price for the last contract period(annual)?

A: This can be answered by submitting a public records request at <https://www.ncdot.gov/news/public-records/Pages/public-records-request.aspx>

EXECUTE ADDENDUM:

BIDDER: _____

ADDRESS (CITY & STATE): _____

AUTHORIZED SIGNATURE: _____ DATE: _____

NAME and TITLE (Typed): _____

1. Check **ONLY** one of the following categories and return one (1) properly executed copy of this addendum and two (2) copies (**all pages**) **prior** to bid opening time and date.

RFQ has already been sent. Changes resulting from this addendum are as follows:

RFQ has already been sent. **NO CHANGES** resulted from this addendum.

RFQ has **NOT** been sent and **ANY CHANGES** resulting from this addendum are included in our bid.